2000097  Academy Training Records
Description: This record series is used to document the basic training courses in law enforcement offered by the Academy. The files may include: class rosters, class schedule, and performance objectives.
Retention: Transfer to the State Archives after a period of thirty-five (35) calendar years from the end of the Academy year to which they pertain.
Disposition: Permanent: Transfer to State Archives

2000098  Individual Student (Cadet) Training Records
Description: This record series is used to document the cadets' activities in the basic training courses in law enforcement offered by the Academy. The files may include: Final evaluations including test results, counseling and disciplinary records.
Retention: Retain until separation from Academy.
Disposition: Destroy Securely